



## Office of Thrift Supervision

Department of the Treasury

*Northeast Region*

Harborside Financial Center Plaza Five, Suite 1600, Jersey City, NJ 07311  
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*Michael E. Finn  
Regional Director*

**MEMORANDUM FOR:** Chief Executive Officers

**FROM:** Michael E. Finn, Regional Director

**DATE:** April 22, 2008

**SUBJECT:** Technology Managers Seminar

The Northeast Region is conducting its biennial series of one-day *Technology Managers Seminars* focusing on IT issues of interest to our regulated financial institutions. Feedback from our 2004 and 2006 Seminars indicated that attendees found it an excellent vehicle providing practical guidance for managing technology risks.

Topics will include:

- ✓ Common IT Examination Findings and Recommended Corrective Actions;
- ✓ Remote Deposit Capture
- ✓ Expectations for Preventing NPI (non-public customer information) Loss (Data Mobility)
- ✓ How to Perform Risk Assessments
- ✓ Logging & Monitoring for GLBA (A Low Volume - Layered Approach)
- ✓ Best Practices: Windows and e-Banking;
- ✓ Security Incident Response Plans
- ✓ Q & A Session with the IT Exam Staff.

These seminars are designed to benefit those who have responsibility for technology operations and risk control and include: CIOs, CTOs, IT Managers, Internal Auditors, System Administrators, and Security Officers.

Details on dates and locations are shown on the attached. The schedule includes four locations as follows:

<b>June 17, 2008</b>	<b>Pittsburgh, PA</b>
<b>June 19, 2008</b>	<b>Syracuse, NY</b>
<b>June 24, 2008</b>	<b>Manchester, NH</b>
<b>June 26, 2008</b>	<b>Newark, NJ</b>

## **DATES AND LOCATIONS**

### **PITTSBURGH, PA**

**Tuesday, June 17, 2008**

**[Marriott Pittsburgh Airport Hotel](#)**

777 Aten Road

Coraopolis, Pennsylvania 15108

(412) 788-8800

### **SYRACUSE, NY**

**Thursday, June 19, 2008**

**[Doubletree Hotel Syracuse](#)**

6301 State Route 298,

East Syracuse, New York, 13057

(315) 431-2208

### **MANCHESTER, NH**

**Tuesday, June 24, 2008**

**[Radisson Hotel](#)**

700 Elm Street

Manchester, NH 03101

(603) 625-1000

### **NEWARK, NJ**

**Thursday, June 26, 2008**

**[Sheraton Newark Airport Hotel](#)**

128 Frontage Road

Newark, New Jersey 07114

(973) 690-5500

We hope that representatives from your institution will be able to join us at one of these seminars. If you have any questions, please contact Marie M<sup>c</sup>Beth at (201) 413-7319 or by email at [marie.mcbeth@ots.treas.gov](mailto:marie.mcbeth@ots.treas.gov). You can also contact Barbara Michalski at (201) 413-5877 or by email at [Barbara.michalski@ots.treas.gov](mailto:Barbara.michalski@ots.treas.gov).

## Meeting Information

Preliminary Agenda	
7:30 AM – 8:30 AM	Check-in and Continental Breakfast
8:30 AM – 12:00 PM	Morning Technical Session
12:00 PM – 1:00 PM	Lunch
1:00 PM – 4:30 PM	Afternoon Technical Session
Dress Code	Business Casual

**Fee:** \$125 per person (continental breakfast, lunch, and refreshments will be provided). Please make your check payable to “Office of Thrift Supervision”, and indicate in the memo field which seminar you will be attending.

**Registration:** *Registrations will be accepted on a first-come, first-served basis.*  
**Our 2004 and 2006 seminars were sold-out.** To complete the online registration, go to [“Technology Seminar Registration,”](#) no later than May 30, 2008. You will not be officially registered until we receive your fee.

Please send your registration fee to:

Office of Thrift Supervision  
Harborside Financial Center, Plaza Five  
Suite 1600  
Jersey City, NJ 07311  
**Attention: Marie M<sup>c</sup>Beth**

We look forward to seeing you there.

**Confirmation:** An e-mail will be sent to the address specified on the registration. Note that only one e-mail will be sent indicating the name of each registered attendee.

**Hotel Reservations:** Participants are responsible for making their own hotel reservations.